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## School BNA - Key Informant Interview

Created by: Michelle Abel on 2019-08-29 10:19 am

Last modified by: Michelle Abel on 2020-01-10 10:51 am

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### Instructions

**PURPOSE:** Key Informant Interviews (KII) are conducted with the school Head Teacher or Principal, and Focus Group Discussions with Teachers and Parents. The discussions aim to explore the WASH knowledge, attitudes and perspectives of the school leadership, parents, teachers and other school staff, and to gather information on the following topics: school management; hygiene education; the current status, operation and maintenance of toilet and handwashing facilities; opportunities or barriers to the success of hygiene promotion and behaviour change programs and the improvement of toilet and handwashing facilities in the school.

**PARTICIPANTS:** Each focus group discussion should include between 8-10 participants. This could include: Deputy principal or head teacher, Religious leader, Class teacher of junior grades, School health worker / councilor, Class teacher of senior grades, Representative from a mother's / women's group, Parent (PTA) representative

**TIPS:** Some questions require detailed written responses. These can be typed into mWater online or taken on paper and later submitted into the mWater survey.

### School data

What is the name of this school? \*

Please select the school site

If the school is not on the PMU site list we need to create an mWater site for this school

Who is being interviewed? \*

**Head Teacher or Principal**

**Teacher / Parents Focus Group**

### Head Teacher or Principal Interview

**PURPOSE:** The Head Teacher or Principal often holds knowledge about the school system and management of toilet and handwashing facilities. This interview aims to explore the knowledge, attitude and perspectives of the head teacher and to gather information about:

- o school management;
- o hygiene education;
- o the current status, operation and maintenance of toilet and handwashing facilities;
- o opportunities or barriers to the success of hygiene promotion and behaviour change programs and the improvement of toilet and handwashing facilities in the school.

Hello, my name is xxxxx, I am supporting xxxxx District Development Authority to understand more about the water, sanitation and hygiene situation in schools in xxxxx District.

This interview will take about 30 minutes and we will record the answers in my mobile device.

All information taken will be kept securely. Some personal details will be taken i.e. your name, telephone number, but these details will be kept privately and will not be shared with anyone outside of the research group. We would like to remind you that there are no right or wrong answers. We just want to know what is the situation in this facility. Your response will be anonymous and will remain confidential.

**Do you give permission to proceed with the survey? \***

**Yes**

**No**

**Name of Principal or head teacher being interviewed \***

**Total number of students enrolled in the school \***

**Total number of girls \***

**Total number of boys \***

**Total number of male teachers \***

**Total number of female teachers \***

General school information

**Are you aware of the National WASH in Schools Standards and the 3-Star Schools Framework? \***

**Yes**

**No**

**What is the top priority for your school?**

**What are three strengths of your school?**

**What are the biggest challenges for the school?**

What are the biggest challenges for the school?

How are you responding to these challenges at the school?

#### General information on programs and initiatives

How do students learn at school about the importance of handwashing with soap and using toilets? \*

Hygiene lessons in class

Health promoting schools program

NGO program

No handwashing or hygiene program at the moment

Other (please specify)

Does your school have student WASH Clubs? \*

Yes

No

Does your school celebrate any special "global" days? \*

Global days are used across the world to promote different causes.

Global Handwashing Day

World Toilet Day

Menstrual Hygiene Day

World Water Day

Other (please specify)

What health behaviour change programs or initiatives are taking place in the school now? How are these initiatives going?

Please tell me about a successful behaviour change program in this school or any other school. Please explain what was the program, who was involved, why was it successful, how do you know it was a success? what obstacles or challenges had to be overcome?

How can we best influence sanitation and hygiene behaviours of students? What activities/approaches would help to improve sanitation and hygiene practices most effectively?

## General information in WASH in the school

What is the schools main source of water? \*

XW2: Is drinking water from the main source typically available throughout the school year? \*

Respond "no" if the total time without water during the school year is more than 30 days.

**Yes** always

**Mostly** the water has minimal downtime (unavailable less than 30 days throughout the year)

**No** water is rarely available

What is the quality of water from the schools main source? \*

**Good**

**Poor**

**Don't know**

XW6: Does the school do anything to the water from the main source to make it safe to drink? \*

The water treatment equipment / supplies should be observed, if possible.

**Yes**

**No**

The schools main water source meets the needs of school teachers and students? Do you... \*

**Strongly agree**

**Agree**

**Don't know**

**Disagree**

**Strongly disagree**

**We don't have a water supply**

The schools toilets meet the needs of school teachers and students? Do you... \*

**Strongly agree**

**Agree**

**Don't know**

**Disagree**

**Strongly disagree**

**We don't have toilets**

Is toilet paper or anal cleansing products available in school toilets?

**Yes**

**Sometimes**

**No**

The school handwashing facilities meet the needs of students and teachers? \*

**Strongly agree**

**Agree**

**Unsure**

**Disagree**

**Strongly disagree**

**We don't have hand washing facilities**

Is soap always available at school handwashing facilities?

**Yes**

**No**

**Sometimes**

**Not Applicable**

Does the school have a WASH policy/strategy/plan? \*

**Yes**

**No**

**Under development**

Does the school have a WASH committee or Health Committee? \*

**Yes**

**No**

**Inactive committee**

Who is involved in the WASH committee?

**Teachers**

**Parents**

**Students**

**Maintenance staff**

**Other (please specify)**

Have there been any recent improvements to school water supply?

Have there been any recent improvements to the school toilets?

Have there been any recent improvements to school handwashing facilities?

What challenges to you experience keeping WASH facilities clean and operating well?

#### Handwashing

Is there a handwashing facility at the school? \*

**Yes**

**No**

#### Menstrual Hygiene Management

Does the school provide sanitary pads for girls during menstruation? \*

**Yes**

**No**

**In emergency cases**

**Other (please specify)**

What type of pads are provided?

**Disposable pads**

**Reusable pads**

**Tampons**

**Cloth**

**Other (please specify)**

Is there a system for discrete disposal of sanitary protection waste? \*

**Yes**

**No**

Is there an agreed final disposal location for sanitation products that is safe and hygienic? \*

**Yes**

**No**

#### Toilet use by school children

Do some students practice open defecation? \*

**Yes**

**No**

**If the school has toilets, which students use the school toilets?**

Check all that apply

**All students**

**Most senior students**

**Most junior students**

**Most boys**

**Most girls**

**What are the key challenges to getting students to use the toilets?**

**Are there specific people who have challenges accessing/using school toilets? \***

Check all that apply

**Students with disability**

**Girls**

**Boys**

**Younger students**

**Older students**

**Menstruating girls**

**Other (please specify)**

Operations and maintenance of school WASH facilities

**What existing people or groups are in the school that could help to maintain good WASH facilities? \***

Check all that apply

**Employ maintenance/cleaning staff**

**School Management Committee**

**Parent Teacher Association**

**Teachers and Students**

**Volunteers**

**School WASH Committee**

**Other (please specify)**

**Is there a maintenance system for school WASH facilities in place? \***

**Yes**

**No**

**Who is responsible for maintenance of school facilities? \***

**Principal/Head Teacher**

**School Management Committee**

**Parent Teacher Association****Teachers****Students****Volunteers****Other (please specify)****Who participates in maintenance of school facilities? \***

Check all that apply

**Principal/Head Teacher****School Management Committee****Parent Teacher Association****Teachers****Students****Volunteers****Other (please specify)****How does the school finance sanitation and hygiene maintenance and materials (eg. soap, toilet paper, bleach) \*****Dedicated budget line****Included in administration budget line****Rely on fundraising****No WASH budget****Other (please specify)****What resources are required to improve operation and maintenance of toilets and hand washing facilities at the school? \***

Check all that apply

**Budget****Equipment****Personnel****Other (please specify)****What systems and structures are currently in place at the school that could be adapted to maintain school toilets and water facilities?**

Ask especially about the School Board and other governance groups or people at the school

**How is the school preparing for climate change or other emergencies? \*****The school has a climate change and emergency plan****Climate change is integrated into school planning activities****This has not been discussed at the school****Other (please specify)****Don't Know**

Waste disposal



How is school garbage/rubbish disposed of? \*

**Collected and removed**

**Burned by incinerator at school**

**Burned in open pit at school**

**Buried**

**Not collected or burned**

**Other (please specify)**

Who is responsible for school waste disposal? \*

**Maintenance staff**

**Teachers**

**Students**

**School management**

**Other (please specify)**

What environmental problems does the school waste management system have? \*

**Burning of plastic**

**Smoke pollution**

**Rats and other vermin spread waste**

**Dangerous waste is left in the open**

**Other (please specify)**

What good environmental practices does the school waste management system have? \*

**Recycling of paper, metal or plastic**

**Composting of organic waste**

**None**

**Other (please specify)**

**Don't Know**

When toilets are full, what is done? \*

**Pumped out by trucks**

**New toilet constructed**

**Septic tank broken and emptied locally (no pump)**

**Other (please specify)**

Are there adequate drains to prevent water pooling on school grounds? \*

drainage at toilets, taps and rain downpipes/gutters should be managed

**Yes**

**No**

**Yes, but flooding still occurs**

How could waste management systems in the school be improved? \*

## Equity and inclusion in the school

Does the school encourage attendance of students with disability and other marginalised groups? \*

**Yes**

**No**

**Not specifically / not currently**

If yes, what strategies and experiences has the school had in accommodating the specific needs of students with disability or other special needs (eg. no money for uniforms, no transport to school etc.)

In your school, what do you think are the three most common reasons why students experience discrimination and/or harassment? \*

**Disability**

**Religion**

**Sex**

**Ancestry / ethnicity or origin**

**Age**

**Wealth / Income**

**Other (please specify)**

How do you feel that your school meets the needs of people with disabilities? \*

**We do too much**

**Just the right amount**

**We don't do enough**

**Other (please specify)**

How do you feel that your school meets the needs of women and girls? \*

**We do too much**

**Just the right amount**

**We don't do enough**

**Other (please specify)**

How well do you think students in your school are protected when discrimination or harassment happens? \*

**Very well protected**

**Somewhat protected**

**Not protected**

Overall, how well informed do you feel about child protection and child well-being? \*

**Well informed**

**A bit informed**

**Not informed**

**Other (please specify)**

**Is everyone in your school treated equally \***

**Yes**

**No**

**Mostly**

**Don't know**

**Other (please specify)**

**Do you think girls should get the same opportunities as boys \***

**Yes**

**No**

**Don't know**

**Do you think young people should be consulted in important decisions \***

**Yes**

**No**

**Don't know**

**Depends on the issue**

**Other (please specify)**

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 Discard